

**Town of Forest Heights**  
**Town Work Session- 7:30 PM**  
**Monday, March 6, 2023**  
**Meeting Minutes**

**Call to Order:** 7:30 PM

**Roll Call:** CW Barnes, CM Hines, CW Noble, CP Lilly and Mayor Washington present. CM Kennedy, II and CM Atkinson was not present; quorum established.

**Moment of Silence:**

**Pledge of Allegiance:**

**Approval of Consent Agenda,** Motion by Mayor Washington to approve the consent agenda; Seconded by CP Lilly; all in favor; Motion passed.

**Approval of Agenda,** Motion by Mayor Washington to approve the agenda; Seconded by CM Hines, all in favor; Motion passed.

**Staff Reports:** All staff reports can be picked up from the clerk's office or the town website.

**Public Period – None**

**Legislation:**

- a. Resolution 31-23: A resolution to approve a Department of Housing and Community Development (DHCD) National Capital Strategic Economic Development Program Grant Agreement for a Town Roads and Sidewalk Repair Project. Mayor Washington motion to waive the full reading; Seconded by CM Hines all in favor; motion to adopt Resolution 31-23; seconded by CM Noble; discussion; CP Lilly ask if it's being used for Cree Drive; A/Town Administrator Mr. O'Connor reconfirmed that it was being used for Cree. Vote 5 Yes; 0 No; motion passed.
- b. Resolution 32-23: A resolution to clarify the intent of Council Resolution 53-22 and to approve payments on invoice(s) for Police Vehicle Upfitting Equipment in resolution 21-22. Mayor Washington motion to waive the full reading; Seconded by CM Hine all in favor; motion to adopt Resolution 32-23; seconded by CM Hines; discussion; CP Lilly ask if we could have an breakdown of the original allotment; Chief Rease stated that we received \$59,000 to deadline to vehicle which will pay off two other vehicles with 911 leasing that will not exceed \$60,000. Vote 5 Yes; 0 No; motion passed.
- c. Resolution 33-23: Annexation Plan 11<sup>th</sup> Extension -Mt Joy Baptist Church. Mayor Washington motion to waive the full reading; Seconded by CP Lilly all in favor; motion to adopt Resolution 33-23; seconded by CP Lilly; discussion- none; Vote 5 Yes; 0 No; motion passed.
- d. Annexation Resolution no. 02-2023: A resolution regarding the annexation of privately-owned land within the McDaniel's subdivision, and located at 5410 Indian head Highway, Oxon Hill, Md 20745 (parcel 10 – 1.454 acres) into the corporate territory of the Town of Forest Heights (The Eleventh Extension). Mayor Washington motion to waive the full reading; Seconded by CM Hines; all in favor; motion to adopt Annexation Resolution 02-2023; seconded by CP Lilly; discussion; Vote 5 Yes; 0 No; motion passed.
- e. Resolution 34-23: A Resolution of the Mayor and council of the Town of Forest Heights, Maryland, to approve the employment and appointment of Tevin Smith as a Police Officer to serve within the Forest Heights Police Department and to approve a reimbursement Agreement. Mayor Washington motion to waive the full reading; Seconded by CM Hines; all in favor; motion to adopt Resolution 34-23; seconded by CM Hines; discussion-none; Vote 5 Yes; 0 No; motion passed.

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**TOWN OF FOREST HEIGHTS  
COUNCIL WORK SESSION MEETING**

Monday, March 6, 2023

Municipal Building

ForestHeightsFacebook

Zoom Meeting Registration link can be found on Forest Heights website:

Agenda

- I. Call to Order
  
- II. Roll Call
  - a. Calvin Washington, Mayor  Present  Absent
  - b. Robert Barnes, Councilman -- Ward I  Present  Absent
  - c. Troy Lilly, Council President – Ward I  Present  Absent
  - d. Clifton Atkinson, Councilman – Ward II  Present  Absent
  - e. Jonathon Kennedy II, Councilman – Ward II  Present  Absent
  - f. Taunya Hines, – Councilwoman Ward III  Present  Absent
  - g. Paula Noble, Councilwoman – Ward III  Present  Absent
  
- III. Moment of Silence
  
- IV. Pledge of Allegiance to the Flag of the United States of America
  
- V. Approval of Consent Agenda
  - a. Minutes from February 6, and 15
  
- VI. Approval of Main Agenda
  
- VII. Reports
  - a. Treasurer
  - b. Public Works
  - c. Ombudsman
  - d. Code Enforcement
  - e. Police Chief
  - f. A/Town Administrator
  
- VIII. Public Period (limit 2 minutes)
  
- IX. Legislation
  - a. Resolution 31-23: A resolution to approve a Department of Housing and Community Development (DHCD) National Capital Strategic Economic Development Program Grant Agreement for a Town Roads and Sidewalk Repair Project.

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- e. Resolution 34-23: A Resolution of the Mayor and council of the Town of Forest Heights, Maryland, to approve the employment and appointment of Tevin Smith as a Police Officer to serve within the Forest Heights Police Department and to approve a reimbursement Agreement.
- f. Resolution 35-23: A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve an Annexation Concert Plan supporting the future Growth, Public Safety, Economic Development and general Welfare of the Town of Forest Heights.
- g. Resolution 36-23: A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve the employment and appointment of Aaron Nureni as a Police Sergeant to serve within the Forest Heights Police Department and to approve a reimbursement agreement.
- h. Resolution 37-23: A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve the employment and appointment of James Waddell as a Police Officer to serve within the Forest Heights Police Department and to approve a reimbursement agreement.
- i. Ordinance No. 02-23: An Ordinance of the Mayor and Council of the Town of Forest Heights, Maryland Revising Article 15 (Parking and Traffic) of the Town Ordinance Code, by changing, or amending Section 15.6 (Speed-Monitoring Systems) to allow designation and notice of certain residential districts for the deployment of Speed Monitoring Systems; by adding Section 15-6.5); by modifying Section 15.13 (Penalties; Fees); and by adding Section 15.17 (Designation of School Zones, Residential Districts and Red-Light Camera Intersections), and generally related to the regulation of Parking and Traffic within the Town of Forest Heights.

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- j. Charter Amendment Resolution 02-23: a charter amendment resolution of the Mayor and Council of the Town of Forest Heights, Maryland to amend Section 33-18 (Powers and Duties) of the charter to require that all subordinate officers and employees of the Police Department of the Town government shall be appointed and removed by the Town Administrator with the consent of the Mayor, in accordance with rules and regulations of any merit system which may be adopted by the Council; and to amend section 33-67 (Merit System) of the charter to clarify and expound on the power of the council to adopt or delegate such rules and regulations governing the operation of a merit system, and generally relating to town employees and the administration of town government.

X. Councilmember/Mayor Report

- a. Ward I
- b. Ward II
- c. Ward III

XI. Adjournment