

**Town Council
Worksession Meeting
Monday, February 6, 2017
Municipal Building – 7:30 pm**

Meeting Minutes

Call to order– 7:30 pm

Roll Call – Council President Mann; CW Smith-Barnes; CM Barnes; CM Kennedy II & CM McLaurin were present; CW Muhammad (arrived at 7:31 pm). Mayor Goodall (absent).

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – Motion by CW Smith-Barnes; seconded by CM Barnes to adopt the agenda; all were in favor; motion passed.

Approval of Meeting Minutes – (January 9th, 2017) – motion by CW Mann; seconded by CW Smith-Barnes; to waive the reading and to adopt the meeting minutes as amended; all were in favor.

Public Period – None

Report of Officers and Committees –

- **Treasurer’s Report** – Status report of the Town’s finances for the month of January 2017 were distributed to the Town Council.
- **Public Works Director Report** – Status report of the Town appearance for the month of January 2017 were distributed to the Town Council brief discussion was given by Mr. Vaughn.
- **Police Chief Report** – Status report of the Police Department for the month of January 2017 was distributed to the Town Council brief discussion was given by the Chief.
- **Code Enforcement Report** – No Status report of the Code Enforcement Officer for the month of January 2017.
- **Ombudsman Report** – Status report of the Ombudsman for the month of January 2017 was distributed to the Mayor and Town Council.
- **Town Administrator Report** – Status report for the month of January 2017 was distributed to the Town Council and read into the record by the Town Administrator.
- **Town Clerk Report** – Status report for the month of January 2017 was given to the Town Council and read into the record by the Town Clerk.

Council Report –

- **Ward I** – No Report
- **Ward II** – CW Mann discussed addressing the medical care locations in the Town; CM Kennedy II – No Report

- **Ward III** – CW Muhammad discussed residents are not receiving their newsletter within the past three months; CM McLaurin suggested the Town Administrator draft a letter to the Post Master for the Oxon Hill area and monitor the status monthly.
- **Mayor's Report** – No Report

Legislation –

Resolution 10-17 to Amend Resolution 06-17 which Authorize the Mayor to enter into Revised Professional Services Contract on behalf of the TOFH to obtain Engineering Services for design of reconstruction of North Huron Drive; motion by CM Barnes; seconded by CW Muhammad to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CW Muhammad to adopt Res.10-17; vote (6) yea; (0) nay; (1) absent; motion passed.

Resolution 11-17 to Adopt the TOFH Election Manual (Forest Heights Board of Election); motion by CM Barnes; seconded by CW Smith-Barnes to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CW Muhammad to adopt Res.11-17; vote (6) yea; (0) nay; (1) absent; motion passed.

Resolution 12-17 to Pay Monument Enterprises, LLC for the WSSC Bond for 606 Modoc Lane Renovation; motion by CM Kennedy II; seconded by CW Smith-Barnes to waive the reading; all were in favor; motion by CW Smith-Barnes; seconded by CM Kennedy II to adopt Res. 01-17; discussion; motion by CM Kennedy II; seconded by CW Muhamad to adopt Res. 12-17 as amended; vote (6) yea; (0) nay; (1) absent; motion passed.

Resolution 13-17 to Hire Stephon D. Lee as a full-time Police Officer with the FH Police Department; motion by CW Smith-Barnes; seconded by CM Barnes to waive the reading; all were in favor; motion by CW Smith-Barnes; seconded by CM Barnes to adopt Res. 13-17; discussion; vote (6) yea; (0) nay; (1) absent; motion passed.

Ordinance 01-17 to Increase the Salary of the Town's Elected Councilpersons Section 1.2 Compensation of the Mayor and Councilpersons; motion by CM Kennedy II; seconded by CW Smith-Barnes to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CW Smith-Barnes to adopt Ord. 01-17; vote (5) yes; (1) abstain; (1) absent; motion passed.

New Business – need to revisit the Code Enforcement Guide/Policy & Fines (Report)

Closed Session – (9:29 pm) motion by CM Kennedy II to go into a closed session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom the Town has jurisdiction under State Government Article Section 10-508(a) #1(i) on the closed meeting form; seconded by CW Muhammad; vote (6) yes; (0) no; (1) absent; motion carried.

Persons present for the closed session were: Council President Mann; CW Smith-Barnes; CM Barnes; CM Kennedy II; CM McLaurin; CW Muhammad; Code Enforcement Officer; Chief Russell; Town Attorney; Town Administrator and Town Clerk.

End closed session – motion by CW Smith-Barnes; seconded by CM McLaurin; all were in favor

Back in session – 10:15 pm

Motion by CM Kennedy II; seconded by CW Muhammad to reconvene on February 15th, 2017; all were in favor.

Motion by CM McLaurin; seconded by CM Kennedy II to continue to pay CEO while on suspension until the February 15th meeting; vote (5) yes; (1) no; (1) absent; motion passed.

Adjournment – 10:19 pm

Bonita Anderson
Submitted by Town Clerk