

**Worksession Meeting
& Closed session
Monday, March 4, 2013
7:30 pm
Municipal Building**

Meeting Minutes

Call to order– 7:34 pm

Roll Call – All were present; (CM Kennedy and CM Stoner arrived at 7:36 pm)

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – motion by CM Clarke to accept the agenda; all were in favor; motion passed.

Approval of Meeting Minutes – (2/4/2013) motion by CW Smith-Barnes to waive the reading and accept the meeting minutes; all were in favor.

Treasurer’s Report – Mrs. Vaughn read the bank balances as of 3/1/2013 for all accounts she also provided a report of expenditures greater than \$1,000 for the month of February 2013 and the completion of the FY2012 Audit.

Public Works Report – Mr. Mosley gave a brief report on his department’s daily tasks as well as future tasks he would like to accomplish.

Police Chief Report – Chief Russell gave the Town Council the stats for February 2013. He also distributed the code enforcement report on behalf of CEO Miller.

Town Administrator Report – Mr. Haefele gave discussed distribution of the position descriptions for the town employees; implementation of a purchasing policy; he also discussed WSSC issues within the Town; Washington Gas will be repaving various streets in the middle of the month of March 2013; he will be contacting SHA in reference to the sink hole on Sachem Drive and there needs to be some repair done on Arapahoe Drive.

Committee Reports – Ward I – None; Ward II – None; Ward III – None

Mayor’s Report – gave a brief update about Pepco tree trimming within the Town and also the upgrade of the meters and Pepco has approved two sites for LED lights

Legislation –

Charter Amendment Resolution 01-13 Amending, correcting or restating sections 33-3 (Number; Selection; Term), 33-27 (Notices), 33-31 (Nominations), and 33–33 (Election of Councilmen) of the Charter of the Town of Forest Heights, Maryland thereby clarifying (i.e., Primarily correcting certain typographical errors regarding requirements passed by a prior charter amendment resolution no. 03-12); motion by CW Smith-Barnes to accept CAR 01-13; vote (6) yes; (1) no; motion passed.

New Business – None

Public Period –

Closed Session – (9:02 pm) motion by CW Smith-Barnes; seconded by CM Clarke to go into a closed session to consult with counsel to obtain legal advice on a legal matter under State Government Article Section 10-508(a) 7 on the closed meeting form; vote (7) yes; (0) no; motion passed;

Recess – 9:10 pm

Back in session – 9:19 pm

10:03 pm – Motion by CM Stoner; seconded by CM Barnes to end closed session; all were in favor

10:05 pm – Open Meeting

Resolution 20-13 Admonishing, reprimanding and censuring Councilman Larry M. Stoner for failing to properly comply with the Town Charter while seeking election to the Office of Mayor; and, ordering the removal of Councilman Stoner’s name from the ballot for the Office of Mayor at the upcoming March 2013 general election; motion by CW Smith-Barnes to accept Res. 20-13; vote (5) yes; (1) no; motion passed.

Adjournment – 10:38 pm – motion by CM Clarke; all were in favor

Submitted by Town Clerk