

**Worksession Meeting  
Monday, December 1, 2014  
7:30 pm  
Municipal Building**

**Meeting Minutes**

**Call to order**– 7:30 pm

**Roll Call** – All were present

**Moment of Silence** –

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Agenda** – Motion by CW Mann to accept the agenda; all were in favor to accept the agenda

**Approval of Meeting Minutes** – (Town Meeting November 19, 2014); all were in favor to accept the meeting minutes

**Report of Officers and Committees** –

**Code Enforcement Report** – CEO Miller gave status report for the month of November 2014.

**Treasurer's Report** – Mrs. Vaughn read the bank balances as of 12/1/2014 for all accounts. And she also distributed a listing of all expenditures over \$1,000.

**Public Works Supervisor Report** – Mr. Mosley gave a report on the status of the Town appearance and there were various questions about issues within the Town and there was discussion about the roadway on Arapahoe Drive.

**Police Chief Report** – Chief Russell gave the Town Council the stats for November 2014.

**Town Administrator Report** – Mr. Haefele gave a brief report on the FY2014-2015 goals for the Town; the health problems that occur from sewer backups; the loss ratio report from Chesapeake Employers Insurance; Verizon franchise fee report for the 2014 3<sup>rd</sup> quarter; Gasboy report and residential trash overflow.

**Committee Reports** –

**Ward I** – No Report.

**Ward II** – No Report.

**Ward III** – CM Stoner discussed the Police Department building community relations with the Town's people; CW Muhammad expressed her appreciation for the Senior Christmas Luncheon she attended given by the Town.

**Mayor's Report** – Mayor Goodall discussed the usage of social media to build community relations; Rolph Drive Project Pre-bid conference which consisted of three companies; Mayor asked if Council could attend the bid opening on the 5<sup>th</sup> of December; she also gave an update of

the permit process for the Rolph Drive Project; Mayor asked CW Muhammad and CM Stoner to meet with Mr. Mosley and Mr. Robinson about the North Huron Drive Project; Mayor Goodall gave CW Muhammad a brief update about the Rolph Drive Project citizen participation in the hookup to discard of the water properly; a Public Hearing will be held before construction.

**Public Period** – Resident discussed the Arapahoe Drive roadway

**Legislation** –

Annexation Resolution 01-2014 - Proposing the annexation of certain public lands (tax map 95, parcels b, 12, 13, 14, 24, 31, & p/o 31 & tax map 104, parcel 2) into the Town of Forest Heights (the Sixth Extension); title of the resolution was read into the record by Mayor Goodall; motion by CM Kennedy II to waive the reading of the Annexation Resolution 01-2014; all were in favor; motion by CM Kennedy II to adopt the introduction of Annexation Resolution 01-2014; all were in favor.

Annexation Resolution 0-2014 - Proposing the annexation of certain public or tax exempt lands (tax map 95, parcel 45; tax map 96, parcels 135, 136, 206, 207, & 210; tax map 104, parcels 4, 6, 44, 80, a, & outlot a; and tax map 105, parcels 3, 5, 10, a & p/o a) into the Town of Forest Heights (the Seventh Extension); title of the resolution was read into the record by Mayor Goodall; motion by CM Kennedy II to waive the reading of the Annexation Resolution 02-2014; all were in favor; motion by CM Kennedy II to adopt the introduction of Annexation Resolution 02-2014; all were in favor.

Ordinance 12-14 Revising Article 15 (Parking and Traffic) by amending, renaming or readopting certain sections; motion by CM Kennedy II to waive the reading; all were in favor; CW Smith-Barnes read into record the title of Ordinance 12-14; first reading.

**New Business** – None

**Adjournment** – 9:52 pm

Bonita Anderson  
Submitted by Town Clerk