

**Town Council  
Closed Session – 6:30 pm  
Worksession Meeting  
Monday, April 4, 2016 – 7:30 pm  
Municipal Building**

**Meeting Minutes**

**Call to order**– 6:37 pm

**Roll Call** – Mayor Goodall; CW Smith-Barnes; CM Barnes; CW Mann (arrived at 6:43 pm); CM Kennedy II; CW Muhammad & CM McLaurin (arrived at 7:29 pm) were present.

**Moment of Silence** –

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Agenda** – Motion by CW Smith-Barnes; seconded by CM Barnes to adopt the agenda; all were in favor; motion passed.

**Closed Session** – Motion by CW Smith-Barnes; seconded by CM Barnes to go into a closed session to discuss personnel issues under State Government Article Section 10-508(a) 1(i), (ii) and 7 on the closed meeting form; vote (7) yes; (0) no; motion carried to discuss personnel issues and advertising for RFP's for various current positions.

There was motion to end the closed session by CW Smith-Barnes; seconded by CM McLaurin to end the closed session all were in favor.

Back in session – 7:41 pm

Persons present for the closed session were: Mayor Goodall, CW Smith-Barnes; CM Barnes; CW Mann; CM Kennedy II; CW Muhammad; CM McLaurin; Town Attorney; Town Administrator & Town Clerk.

**Approval of Meeting Minutes** – (March 16<sup>th</sup>, 2016) motion by CW Mann; seconded by CM Barnes to waive the reading; all were in favor; motion by CW Mann; seconded by CM Kennedy II to adopt the meeting minutes; all were in favor; motion passed.

**Report of Officers and Committees** –

**Treasurer's Report** – Status report of the Town's finances for the month of March 2016 were distributed to the Town Council and read into the record by Mrs. Vaughn.

**Public Works Director Report** –No status report for the month of March 2016. Mayor Goodall gave a brief overview about the candidates for the PW Director position. There will be more discussion at the 4/11/2016 meeting.

**Police Chief Report** – Status report of the Police Department for the month of March 2016 was distributed to the Mayor and Town Council. Chief had discussion about upgrading the computers for the officers. During public period Chief Russell also addressed the concerns by town residents who attended the meeting.

**Code Enforcement Report** – Status report of the Police Department for the month of March 2016 was distributed to the Mayor and Town Council.

**Ombudsman Report** – Status report of the Ombudsman for the month of March 2016 was distributed to the Mayor and Town Council.

**Town Administrator Report** – Status report for the month of March 2016 was given to the Town Council and read into the record by the Town Administrator.

**Town Clerk Report** – Status report for the month of March 2016 was given to the Town Council and read into the record by the Town Clerk.

### **Council Report –**

**Ward I** – CM Barnes & CW Smith-Barnes discussed CPR equipment is needed for the Senior exercise class. Mayor suggested to them to do some research and follow-up at the next meeting.

**Ward II** – CW Mann had discussion about future funding for community garden and USDA funding for the Farmer’s market.

CM Kennedy II – No report

**Ward III** – CM McLaurin discussed the damage to the curb at the corner of his home by Goode trash truck.

CW Muhammad – No report

**Mayor’s Report** – Mayor Goodall discussed the upcoming State CDBG grant funding which the Town will seek for N. Huron Drive; upcoming Constant Yield Tax Hearing; status of the Rolph Drive Project the contractor will be conducting test pits the first week of April 2016 and she was able to get an extension with NFWF; Historical documents on annexation will be scanned by Town Clerk; & mechanical issues with the former CEO van.

Presentation – Michael Greenfield of Strategies First discussed the status of the 606 Modoc project along with the recent proposal submitted by Strategies First; the Town has received all necessary permitting for 606 Modoc project; project completion date is set for June 1, 2016; project for the municipal building will begin June 30, 2016.

**Public Period** – Mr. Kerns needed clarification of the Town Ordinance far as vehicle repairs & Ms. King had ventilation concerns.

**Committee Assignments were distributed to the Town Council for the four (4) standing committees.**

### **Legislation –**

Resolution 19-16 Approving and Authorizing a request to the MML to participate in a pending litigation matter; motion by CW Smith-Barnes; seconded by CW Mann to waive the reading and to adopt Res. 19-16; no discussion; vote (6) yes; (0) no; (1) absent; motion passed.

Resolution 20-16 to increase the healthcare contribution by the Town for each full-time employee effective May 1, 2016; motion by CW Smith-Barnes; seconded by CW Mann to waive the reading and to adopt Res. 20-16; no discussion; vote (6) yes; (0) no; (1) absent; motion passed.

Ordinance 05-16 Amending Article 3 (Building and Construction Regulation and Codes for Land Use) and particularly Section 3.2; title was read into record by Mayor Goodall; motion by CW Smith-Barnes; seconded by CW Mann to waive the first reading; all were in favor; the second reading will be on April 20, 2016.

**New Business** – None

**Adjournment** – 10:31 pm

*Bonita Anderson*  
Submitted by Town Clerk