



Town of Forest Heights



5508 Arapahoe Drive, Forest Heights, MD 20745 | P 301.839.4040 F 301.839.1122

Fee: _____

APPLICATION FOR BUILDING PERMIT

All information is **REQUIRED** for processing.

Failure to fill out the information will result in a delay of your permit and delay of your project.

See Article 3 of the Town Ordinance Code for the applicable provisions.

PROPERTY INFORMATION

Address _____

Lot # _____ Block # _____ or Liber _____ Folio _____ Parcel _____

Lot Size _____ sq. ft. Current Lot Coverage _____ sq. ft. Lot Coverage after project _____ sq. ft.

Zoning Classification _____

PROJECT INFORMATION

County Permit No. _____ Date _____ New Renewal

Project Type: New Construction Addition Renovation Solar Installation

Demolition Repair Dumpster

Description of Work (attach work list or scope of work provided by owner or contractor)

Check Applicable and include county permits HVAC Electrical Plumbing

Building Grading

Estimated cost by Contractor \$ _____

IDENTIFICATION

Property/Homeowner is permit applicant ____ yes ____ no

Property/Homeowner Name: _____

Address _____

Phone _____ Email _____

Can we add you to our monthly emails/newsletter? ____ yes ____ no

Contractor is permit applicant ____ yes ____ no

Contractor Name _____ Company _____

Address _____

Phone _____ Email _____

Contractor is permit applicant MHIC No. _____

APPLICATION CHECKLIST

ALL of the following are required with the submission of your application:

Copy of plans

Copy of approved County Permits

Receipt of County fees paid

Town of Forest Heights Application fees paid

FEE CALCULATIONS

Town of Forest Heights Permit Application

Building Permit Fee: = ½ the total of Prince George's County permit fees.

Structural Engineer Fee: if the Town determines that a certified structural engineer inspection is required, additional fees will be assessed in the amount of \$70.00 per hour.

RULES OF OPERATION

The hours for construction are as follows:

Weekday Hours: 8:00 am – 6:00 pm during the week

Weekend Hours:

Fines and Penalties will be assessed if work occurs outside of the work hours above according to the Code of Forest Heights

HOMEOWNER AFFIDAVIT (homeowner signature required)

I hereby certify that I am the legal owner and/or occupant of the subject property and the work described on this permit application shall be completed by me or my contractor noted on the application. I am familiar with the applicable codes and requirements of the Town of Forest Heights and take full responsibility for all code compliance, fees and inspections related to the installation/work for my contractor.

Printed Name	Signature	Date
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PERMIT APPLICANT SIGNATURE

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record and I have been authorized to make this application as the property owner(s) authorized agent. Further I agree to conform to all applicable laws and ordinances of jurisdiction.

Printed Name	Signature	Date
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Code Officer Signature Approval: _____

For additional information regarding your permit contact:

Code Officer: _____ Email: _____ Telephone: _____

PLEASE ALLOW ONE WEEK FOR PROCESSING ALL PERMIT REQUESTS

Permits must be approved and placed in the window prior to starting any construction