

Wednesday, March 19, 2025

VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Town of Forest Heights Municipal Building - 5508 Arapahoe Dr, Forest Heights, MD 20745

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THIS AGENDA IS TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE - TIMES ARE APPROXIMATE

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Part or all of the meetings may be conducted in a closed session.

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Meeting of: Mayor and Town Council of Forest Heights

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Location: VIRTUAL Time: 8:00PM

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Please visit www.ForestHeightsMD.gov for a virtual meeting link. Instead of attending in person, citizens can view the meeting remotely on the town's YouTube channel.

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Appropriate accommodations for individuals with special needs will be provided upon request. To meet these requirements, we ask for one week's prior notice. Please contact the Town Clerk's Office at 301-839-1030 or by emailing Townclerk@ForestHeightsmd.gov.

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Proceedings are televised live and recorded for later broadcast on television or Social media Platforms. All content of these proceedings is subject to disclosure under the Maryland Public Information Act. Photographic and electronic audio and visual broadcasting and recording devices are used during the Council meetings. These are public meetings and attendance at these meetings automatically grants The Town of Forest Heights Government permission to broadcast your audio and visual image.

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ZOOM MEETING INFORMATION:

MEETING ID: 238 640 9381

PASSCODE: 068108

DIAL IN NUMBER: 301-715-8592 (YOU WILL BE PROMPTED TO ENTER THE MEETING PASSCODE AND ID)

1. WELCOME

Subject :	A. Call to Order - Mayor Lilly
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Procedural

1. WELCOME

Subject :	B. Moment of Silence - Mayor Lilly
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Procedural

1. WELCOME

Subject :	C. Pledge - Mayor Lilly
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Procedural

2. Meeting Minutes

Subject : A. Minutes For March 3rd, 2025
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Procedural

Public Content

Meeting Minutes were circulated to the Mayor and Town Council via Email on March 7, 2025. - A detailed electronic record of this meeting is available on demand to the public via the Town's YouTube channel and is achieved following the record retention policy.

File Attachments

[Meeting Minutes 03.03.2025.pdf \(933 KB\)](#)

3. CONSENT AGENDA

Subject : A. Approval of Consent Agenda
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Action

4. MAIN AGENDA

Subject : A. Approval of Main Agenda
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Action
Preferred Date : Feb 19, 2025
Absolute Date : Feb 19, 2025
Fiscal Impact : No
Budgeted : No

Public Content

This is to certify under the penalty of perjury that I, LaToya Chisolm, posted the updated agendas on February 13th, 2025, at 2:30PM. A copy was hung on both bulletin boards in front of 5508 Arapahoe Dr., clearly visible to the public and following the OMA and Town Policy, Charter, and Resolutions.

4. MAIN AGENDA

Subject : B. Election Results Reading- Election Judge, Ellaine Pippins
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :

4. MAIN AGENDA

Subject : C. Maryland Day Proclamation
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :

5. COUNCILMEMBER & MAYOR REPORTS

Subject : A. Council President, (Ward I), Jamilah C. McDonald
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Procedural

5. COUNCILMEMBER & MAYOR REPORTS

Subject : B. Ward I - CM Shaneese Little
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Procedural

5. COUNCILMEMBER & MAYOR REPORTS

Subject : C. Ward II - CM Theresa Brownson, CM Jonathon Kennedy II
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Procedural

5. COUNCILMEMBER & MAYOR REPORTS

Subject : D. Ward III - CM Taunya Hines, CM Paula Noble
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Procedural

5. COUNCILMEMBER & MAYOR REPORTS

Subject : E. Mayor Troy Lilly
Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type : Information

Public Content

Listed accomplishments reflect substantial progress in zoning, development, and community engagement, while ensuring the preservation of public assets and alignment with the Town's strategic goals.

A portion of the Mayor's Report will be a discussion regarding the Forest Heights Day 2025 date.

6. PUBLIC PERIOD

Subject :	A. Guidelines for Public Comments
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Information

Public Content

Before Addressing the Mayor and Council, Speakers must state their name and address. All speakers will be given two minutes to address the Mayor and Council. Answers to any questions posed will be provided at a later time by the appropriate department head or official

7. LEGISLATION- RESOLUTIONS FOR ACTION

Subject :	A. AMENDED RESOLUTION 07-25 A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS, MARYLAND, ACCEPTING A GRANT FROM THE GOVERNORS OFFICE OF CRIME CONTROL AND PREVENTION (GOCCP) IN THE AMOUNT OF \$40,000, AUTHORIZING THE CHIEF OF POLICE TO UTILIZE SAID FUNDS FOR SURVEILLANCE EQUIPMENT AND THE ANNUAL COST OF LICENSE PLATE RECOGNITION SERVICES PROVIDED BY FLOCK GROUP, INC
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Action (Consent), Discussion
Preferred Date :	Mar 03, 2025
Absolute Date :	Mar 03, 2025
Fiscal Impact :	No
Budgeted :	Yes

Public Content

Resolution 07-25 offers a significant investment in public safety, ensures the continued effectiveness of law enforcement tools, and aligns financial resources with the town's goals for crime prevention and community protection. Some of those benefits include:

1. Enhanced Public Safety

- **Improved Surveillance:** The grant funds will be used to acquire surveillance equipment, which can help deter crime and improve the overall safety of the community.
- **Expanded License Plate Recognition (LPR):** Continued use of the LPR system allows for real-time tracking of vehicles and identification of suspicious or criminal activity, enhancing the ability of law enforcement to quickly respond to incidents.

2. Efficient Crime Prevention

- **Automated Detection:** The Flock Groups LPR system provides automatic recognition of license plates, coupled with video and audio data capture. This enables law enforcement to monitor traffic more effectively, track vehicles involved in criminal activities, and respond swiftly to incidents.
- **Increased Law Enforcement Capabilities:** The surveillance equipment and LPR technology improve the Forest Heights Police Department's ability to identify and resolve crimes, providing them with a powerful tool in their crime prevention efforts.

3. Cost-Effectiveness and Compatibility

- **Sole Source Procurement:** Flock Group, Inc. is the sole source provider for the LPR technology currently in use by the department. Continuing with this vendor ensures compatibility with existing systems, reduces the risk of costly transitions, and avoids any inefficiency caused by changing technology.
- **Long-Term Investment:** The ongoing costs for the LPR service are well defined, with a fixed annual amount for the next two years. This predictable cost structure helps with financial planning and budgeting for the Town of Forest Heights.

4. Community Engagement and Transparency

- **Improved Public Interaction:** With enhanced surveillance capabilities, the town can provide better service to its residents, offering quicker responses to incidents, which may improve trust and engagement with law enforcement.
- **Accountability and Record-Keeping:** The resolution ensures that the waiver of competitive bidding is documented, promoting transparency in how funds are allocated and spent.

5. Support for the Police Department

- **Empowerment of Law Enforcement:** The resolution empowers the Chief of Police to make critical decisions regarding the use of grant funds, giving the police department the resources they need to protect and serve the community effectively.
- **Technology Continuity:** By continuing with Flock Group, the police department maintains a stable and reliable tool for monitoring and crime detection.

6. Financial Flexibility

- **Additional Revenue for the Town:** The \$40,000 GOCCP grant increases federal and state revenue, offering additional financial flexibility to fund public safety initiatives without straining the town's general fund.
- **Efficient Fund Allocation:** The resolution specifies how the grant will be allocated, ensuring that the funds are used efficiently for surveillance equipment and LPR services.

7. Immediate Impact

- **Prompt Action:** With the resolution taking effect immediately upon adoption, the funds can be put to use quickly, leading to faster improvements in public safety and law enforcement capabilities.

8. Positive Public Perception

- **Proactive Approach to Crime Prevention:** By accepting the grant and investing in advanced surveillance technology, the Mayor and Town Council demonstrate a commitment to improving community safety and crime prevention. This can foster a sense of security among residents and demonstrate the town's proactive stance on addressing crime.

File Attachments

[AMENDED RESOLUTION 07-25.docx \(35 KB\)](#)

[AwardPacketAuthorizedOfficial_Generated.PDF \(782 KB\)](#)

[MD - Forest Heights PD - Law Enforcement Agreement - \(2\) \(1\) \(1\).pdf \(637 KB\)](#)

[Town Council Staff Report-GOCCP-Flock.pdf \(381 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Roberts Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. LEGISLATION- RESOLUTIONS FOR ACTION

Subject :	B. RESOLUTION 09-25 RESOLUTION OF THE TOWN OF FOREST HEIGHTS AUTHORIZING PARTICIPATION IN THE MARYLAND EMPLOYEES PENSION SYSTEM
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Action, Action (Consent)
Preferred Date :	Mar 19, 2025
Absolute Date :	Mar 19, 2025

File Attachments

[Resolution 09-25- APPROVING PARTICIPATION IN MSRP.pdf \(128 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Roberts Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. LEGISLATION- RESOLUTIONS FOR ACTION

Subject :	C. RESOLUTION 10-25 A RESOLUTION OF THE TOWN OF FOREST HEIGHTS AUTHORIZING PARTICIPATION IN THE MARYLAND LAW ENFORCEMENT OFFICERS PENSION SYSTEM
Meeting :	Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS
Type :	Action
Preferred Date :	Mar 19, 2025
Absolute Date :	Mar 19, 2025

File Attachments

7. LEGISLATION- RESOLUTIONS FOR ACTION

Subject : D. RESOLUTION 11-25 PICK-UP RESOLUTION FOR THE MARYLAND STATE RETIREMENT AND PENSION SYSTEM OF THE TOWN OF FOREST HEIGHTS

Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS

Type : Action (Consent)

Preferred Date : Mar 19, 2025

Absolute Date : Mar 19, 2025

File Attachments

[Resolution 11-25 PICK-UP RESOLUTION.pdf \(145 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Roberts Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. New Business

Subject : A. Forest Heights Date Announcement

Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS

Type :

8. New Business

Subject : B. Annual Event Calendar

Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS

Type :

9. ADJOURNMENT

Subject : A. ADJOURN - Mayor Lilly

Meeting : Mar 19, 2025 - VIRTUAL MEETING OF THE MAYOR AND TOWN COUNCIL OF FOREST HEIGHTS

Type : Procedural