

**Town of Forest Heights  
Work Session- 7:30 PM  
Monday, May 2, 2022  
Meeting Minutes**

**Call to Order:** 7:30 PM

**Roll Call:** CM Barnes, CM Lilly, CM Kennedy II, CM Hines, CM Noble and Mayor Washington present. CM Atkinson was not present; quorum established.

**Moment of Silence:**

**Pledge of Allegiance:**

Motion by Mayor Washington, to approve the Agenda; Seconded by CM Kennedy II; all in favor.

**Presentation on National View Project (Conceptual Site Plan).** The National View project developer (Petra Development) shared the Conceptual Site Plan (CSP) with the Town Council that they recently submitted to the County Planning Department for approval. The site plan depicts where the developer proposes to place buildings on the property, entrances and exits to the site and, the proposed scale and heights of the structures. Petra also answered questions from the councilmembers and staff.

**Public Period:** Ms. Willow inquiries about the National View Project. Mayor Washington announced that we would not be answering inquiries about the project at this time. She could call the office or leave an email or phone message, and someone would respond.

Mr. Hammett, ask how often enforcement comes around. There tends to be a lot of people that are thrown out of trash items one day and well before trash is picked up, specifically mattresses.

**Staff Reports:** Can be picked up from the Clerk's office or viewed on the Town website.

**Public Work Director**

CM Noble requested if he could tell the Cree Drive residents of the status of the work being done, as well as that this is phase 1, and that she had seen some cracking in the concrete. Are they conscious?

Mr. Vaughn responded that Mr. Robinson and himself will provide an update to the Cree Drive resident and that concrete has a two-warranty.

**Wards Report**

**CP Hines,** Ward III Reported the Kid's to Play event will take place in Forest Heights Park on Saturday, May 21, from 12 p.m. to 3 p.m. She also suggested that the Council take a parliamentarian's class.

**CM Noble,** Ward III stated that some of the resident on Cree Drive are concerned that the kids are out now the weather has broken people are walking town mentioned something about monitoring the speed in the town she like know if we can place something election board about the speed limit in the town is 20 miles.

She stated that some of the residents on Cree Drive are concerned that the youngsters are out now that the weather has broken, and people are walking, she added that it was suggested a while ago about regulating the speed in town. She'd want to know if we could put anything on the bulletin board regarding the town's speed limit being 20 miles per hour.

**Legislation**

**Resolution 14-22** A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to hire Jasmynn Payne, as a full-time employee with the Administration Department. motion by CM Washington to waive the full reading; seconded by CPresidnet Hines; motion by CM Washington to adopt Resolution 14-22; seconded by CM Lilly; discussion; None, Vote; (6 Yea; 0 Nay) motion passed.

**Resolution 27-22** A resolution of the Mayor and Council of the Town of Forest Heights, Maryland consenting to and approving the appointment and part-time employment of a speed monitoring system program ombudsman. motion by CM Washington to waive the full reading; seconded by CM Lilly; motion by CM Washington to adopt Resolution 27-22; seconded by CPresident Hines; discussion; None, Vote; (6 Yea; 0 Nay) motion passed.

Resolution 28-22 A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to affirm the Forest Heights police department's participation in the 30x30 Initiative to advance women in policing through recruitment, retention, and representation in all ranks. motion by CM Washington to waive the full reading; seconded by CM Barnes; discussion.

Chief Rease, 30x30 is a program that permits women of all ranks to join the Police Department. Women police officers are currently underrepresented, and the town now has one woman officer and is set to employ another, so we are looking forward to adding more female officers to represent the police force.

**Resolution 29-22** A resolution to approve a Pre-Annexation agreement between the Town of Forest Heights and Harbor View Development, LLC for a nearby tract of land to be developed along with land already located within the Town's corporate limits. motion by CM Washington to waive the full reading; seconded by CW President Hines; discussion.

CM Lilly stated that in the presentation, Eli stated that the municipal would not be liable for garbage collection, but under section 12 it indicates that municipal service would be accountable. Mayor Washington requested an explanation from Attorney Best. He noted that the Town would not be liable for any public service, such as garbage collection, pothole repair, sidewalk maintenance, snow removal, or any other public service, but that the Police Department would have the right of way to patrol such service. They simply couldn't work with parking meters.

**Resolution 30-22** A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve the full-time employment and re-appointment of Graciela Celada as a code enforcement officer to serve within the Forest Heights police department. motion by CM Washington to waive the full reading; seconded by CW President Hines; motion by CM Washington to adopt Resolution 30-22; seconded by CM Kennedy II; discussion; None, Vote; (6 Yea; 0 Nay) motion passed.

**Resolution 31-22** A resolution of the Mayor and Council of the Town of Forest Heights, Maryland to approve the employment and appointment of Jay McCleave as a Police Officer to serve within the Forest Heights police department and to approve a reimbursement agreement. motion by CM Washington to waive the full reading; seconded by CM Barnes; motion by CM Washington to adopt Resolution 31-22; seconded by CM Lilly; discussion.

CM Kennedy II proposed that anybody hired by the Town be introduced to the Town Council in the future so that they know who the workers are, and the employees are aware of them.

None, Vote; (6 Yea; 0 Nay) motion passed.

#### **New Business:**

CM Noble noted that Censor has a student internship program that requires kids to have a 2.0 grade point average and attend Oxon Hill High or Potomac High. She will provide the information and the link to the Town Clerk. You must also be at least 16 years old. Furthermore, water activities are part of the seniors' healthy fitness program at Southern Regional.

CM Lilly There was a resident who reached out about the crosswalk on Livingston Road near the 7-Eleven. I just wanted to say that I did reach out to some people in the county about the project, as the county is trying to reduce and eliminate all serious injuries and deaths on roadways suffered by pedestrians by 2030, I believe. So hopefully we'll be able to coordinate with them on some of those things in and out of town.

C President Hines wishes to thank the CDC for their assistance in the grass cutting program that running well. And thank you very much, Ms. Mann.

The Mayor noted that the town would need to have a special meeting on Monday, May 9<sup>th</sup> at 8:00 p.m. The Town is hosting a Forest Heights Community Parent Enrichment Academy on May 7<sup>th</sup>, 14<sup>th</sup>, 28<sup>th</sup>, and June 4<sup>th</sup> from 2-4 PM.

**Meeting Adjourned: 8:50 PM**