

**THE TOWN OF FOREST HEIGHTS
RESOLUTION 15-23**

A RESOLUTION TO APPROVE A PROPOSAL AND CONTRACT WITH FRONTLINE MOBILE TECH AND WHITE DOT SERVICES LLC FOR THE FOREST HEIGHTS POLICE DEPARTMENT IN SUPPORT OF THE TOWN OF FOREST HEIGHTS, MNCPP-PG, AND PRINCE GEORGE'S COUNTY COUNCIL DISTRICT 8 YOUTH AND COMMUNITY PROGRAMMING

Introduced by: Council President Troy Lilly

Co-Sponsor: Mayor Calvin Washington

WHEREAS, the Town Charter, § 33-63(f) authorizes the Town to forego the normal procurement process through cooperative purchasing in certain cases where another government entity has already made a competitive purchase of said item and therefore the Mayor and Council may, without soliciting bids, purchase the item in question at the bid price from the successful bidder, if the Mayor and Council determines that the bid price is competitive, and

WHEREAS, the Town Charter, § 33-63(g) further authorizes the Mayor and Council by a two-thirds vote to waive the competitive bidding requirements of said Charter section for good cause shown for sole source procurements of unique products and services, and that written findings as to the basis of such waiver shall be placed in the journal of the Council's proceedings, and

WHEREAS, the Town Ordinance Code, § 20-4(a)(6) states that upon written findings entered into the journal, the Mayor and Council may exempt the purchase of a good or service from competitive selection processes when the purchase qualifies as a sole source procurement as a result of several circumstances including: One vendor is the only one qualified or eligible or is quite obviously the most qualified or eligible to provide the good or service or the procurement is of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity, or ownership of intellectual property rights, and could most satisfactorily provide the good or service, and

WHEREAS, the Council finds that it is prudent and necessary to equip, upfit, and prepare the Forest Heights Police Department, Town of Forest Heights, Prince George's County District 8, Bus, in support of Community Youth Programming and

WHEREAS, the Charter, Section 33-66(g) (Purchases and contracts) states that the Mayor and Council by a two-thirds vote may waive the competitive bidding requirements of said section for good cause shown for sole source procurements of unique products and services provided written findings are made as to the basis of such waiver shall be placed in the journal of the Council's proceedings; and

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AND, BE IT FURTHER RESOLVED that the Town Council by a two-thirds vote hereby waives the competitive bidding requirements of Section 33-66 of the Town Charter for good cause shown for sole source procurements of unique products and services.

AND, BE IT FURTHER RESOLVED that the Town Administrator and Town Treasurer shall ensure that the Annual Budget Ordinance, as amended, and any duly authorized amendatory budget resolutions, and the detailed line-item budget/quarterly financial reports are properly introduced, enumerated and amended to accommodate, validate and reflect the intent of this Resolution.

AND, BE IT FURTHER RESOLVED that the Mayor is authorized on behalf of the Town, is hereby authorized to enter into the subject Proposal/Contract and execute any other necessary documents needed to carry out the intent of this Resolution prior to the commencement of any work and the Town Administrator is authorized to execute any related documents; and

AND BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its passage.

PASSED this 6 day of January 2023.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
LILLY	<u>Yea</u>
KENNEDY II	<u>Yea</u>
NOBLE	<u>Yea</u>
BARNES	<u>Absent</u>
HINES	<u>Yea</u>
WASHINGTON	<u>Yea</u>
ATKINSON	<u>Absent</u>

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WHEREAS, the Council finds that some of the rationale for waiving Town competitive procurement requirements are as follows: (i) the bidding process would add at least 30 days to the procurement process and the winter months and colder weather may not allow the project to start until winter of 2023; however, Frontline Mobile Tech and White Dot Services, LLC is prepared to mobilize as soon as possible to schedule the project, (ii) Frontline Mobile Tech and White Dot Services, LLC has a history of numerous successful upfitting projects with the Town.

WHEREAS, the Council further finds that time is of the essence and only one named suppliers can meet needs within the expedited timeframe demonstrated by previous work performance for the Town of Forest Heights Police Department; and

WHEREAS, the Staff recommends that in order to complete the project service be provided by Frontline Mobile Tech and White Dot Services, LLC are businesses in good standing with the State and, as stated, having performed numerous contracts with the Town; and

WHEREAS, the Town wishes to enter into an agreement with Frontline Mobile Tech and White Dot Services, LLC to perform the above-described work also displayed in Exhibit A and B; and

NOW, THEREFORE BE IT RESOLVED that the Town Council hereby accepts the aforementioned Proposal entitled "UPFIT_BUS_QTY1" dated January 27th, 2023, and further approves and authorizes the Town to proceed with the said contract quoted at \$14,713.00 (plus a 10% contingency of \$1,471.30 for a total project amount of \$16,184.30) with certain terms and conditions enumerated therein, prepared by Frontline Mobile Tech a Maryland company that is in good standing with the State, which is attached hereto and incorporated by reference herein as Exhibit A.

NOW, THEREFORE BE IT RESOLVED that the Town Council hereby accepts the aforementioned Proposal entitled "Bus Wrapping Quote 2960" dated January 27th, 2023, and further approves and authorizes the Town to proceed with the said contract quoted at \$11,323.35 (plus a 10% contingency of \$1,132.34 for a total project amount of \$9,937.00) with certain terms and conditions enumerated therein, prepared by Frontline Mobile Tech a Maryland company that is in good standing with the State, which is attached hereto and incorporated by reference herein as Exhibit B.

AND, BE IT FURTHER RESOLVED that the Town Council hereby authorizes the finalized written contract with Frontline Mobile Tech to be paid by the appropriate FY23 budget line item determined by the treasurer and reimbursed through the *MNCPP-PG Youth and Community Programming Grant*.

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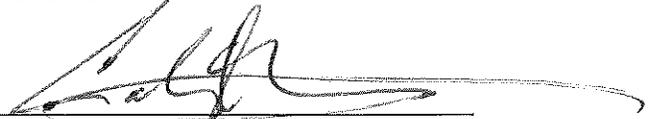
ATTEST:

THE TOWN OF FOREST HEIGHTS,
MARYLAND



Sherletta Hawkins, Town Clerk

By:



Calvin Washington, Mayor

By:



Troy Lilly, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 6 day of January 2023 with 5 Aye votes and 0 Nay (2/3rds supermajority) votes the aforesaid Resolution __-23 passed.



Sherletta Hawkins, Town Clerk

[Exhibit A -Frontline Mobile Tech. *Proposal/Contract (dated January 27th, 2023)*]
[Exhibit B -White Dot Services, LLC. *Proposal/Contract (dated January 27th, 2023)*]