

**MAYOR AND COUNCIL  
THE TOWN OF FOREST HEIGHTS**

**RESOLUTION 71 – 23 Fiscal Year 2024 Budget Amendment #2**

A RESOLUTION TO AMEND AND ADJUST THE SUMS AND AMOUNTS STATED IN  
EMERGENCY ORDINANCE NO. 03-23 FOR THE FISCAL YEAR ANNUAL BUDGET  
BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024

**INTRODUCED BY: Mayor Troy Barrington Lilly**

**WHEREAS**, on June 9<sup>th</sup>, 2023, the Town Council approved Emergency Ordinance 03-23, approving and adopting the FY 23 Budget as well as certain line items of the Detailed Line-Item Budget Worksheet, which accompanies and provides further detail to the Annual Budget; and

**WHEREAS**, pursuant to Emergency Ordinance 03-23, the Budget Worksheet provides detailed estimates of the revenues and expenses in the categories provided in the budget ordinance, as amended from time to time by ordinance or authorized resolution, and said Budget Worksheet, although not intended to be enacted as part of the annual budget ordinance or any authorized amendatory resolution to the budget ordinance, shall nonetheless be controlled and shall conform to the sums and amounts appropriated in Emergency Ordinance 03-23; and

**WHEREAS**, further pursuant to Emergency Ordinance 03-23, all budget amendments transferring monies between major revenue funds, line items, classifications, and/or major appropriations or likewise adjusting expenditure line items as reflected in the FY 2024 Emergency Budget Ordinance shall be submitted to the Council for approval, from time to time, by ordinance or resolution, and minor budget changes or amendments, however, occurring within certain specified sub-categories or the various detailed items not reflected therein in either the budget ordinance or authorized budget amendment resolution but shown in the Detailed Budget shall be approved from time to time by the Mayor subject to review by the Town Council pursuant to the requirements of Section 20.5 (Preparation of the quarterly financial report); and

**WHEREAS**, the Mayor and Council find that to create a stable financial environment with proper financial controls and provide the best-balanced budget that incorporates less spending and more savings, an amendment to the FY2024 budget is necessary and proper, and

**WHEREAS**, the Mayor and Council further find that it is authorized to amend the Annual Budget and the Budget Worksheet by formal resolution and that it is in the best interest of the Town to amend the Annual Budget and detailed budget further to address certain exigent circumstances as it pertains to the Annual Budget and operating costs of the Town; and

**WHEREAS**, the Mayor and Council further find that it is prudent to authorize certain expenditures regarding the real property lease agreement at 5410 Indian Head Highway, Forest Heights, Maryland 20745, authorizing payments for the second floor for July, August and September 2023 in the amount of \$13,485, to be expended from the most appropriate line item deemed by the Treasurer, and

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Forest Heights, Maryland, that the general purpose of this Resolution is to amend the sums and amounts appropriated for the FY 2024 Budget of the Town of Forest Heights, Maryland originally adopted in Emergency Ordinance 03-23 and any subsequent amendatory resolution in the following stated areas of the General Fund.

**AND BE IT FURTHER RESOLVED** by the Mayor and Town Council of the Town of Forest Heights, Maryland, that the specific sums and amounts appropriated are hereby amended for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024, to defray expenses and operational costs for the Town of Forest Heights as follows:

Account Title	Line-Item	Current Budgeted Amount	Adjustment	New Budgeted Amount
<b>Expenditures</b>				
Increase line item: Expenditure Account Public Safety Center	9007-8050	\$0.00	\$325,941.10	\$325,941.10
Increase line item: Expenditure Account Speed Camera Savings	9008-9000	\$0.00	\$69,025.24	\$69,025.24

**GENERAL FUND REVENUES**

Income Taxes	\$250,000.00
Town Real Estate Taxes – Noncommercial	\$955,581.00
Town Real Estate Taxes – Commercial	\$55,983.00
Town Real Estate Taxes – Rented Residential	\$183,896.00
Other Taxes	\$124,500.00
Trash Fee	\$280,665.00
Licenses & Permits	\$14,800.00
Federal, State, and Co-Shared Revenues	\$2,046,926.00
Special Trash Pick-up	\$8,496.00
Cable TV	\$61,500.00
Fines & Forfeitures	\$3,630,000.00
Interest Income Revenue	\$3,000.00
Rental Income	\$5,000.00
Other Revenues	\$36,700.00
Sale of Land & Equipment	\$2,000.00
Other Financing	\$550,000.00
Fingerprinting	\$1,000.00

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**TOTAL BUDGETED REVENUES** **\$8,334,547.00**

**EXPENDITURES**

Town Council	\$80,800.00
Office of the Mayor	\$30,400.00
General Government (Administration)	\$1,000,638.53
Town Administrator	\$193,697.50
Town Clerk	\$79,120.00
Town Treasurer	\$183,262.80
Public Safety	\$2,140,067.33
Automated Enforcement	\$1,373,592.80
Public Works	\$447,891.75
Youth & Community Outreach	\$190,000.00
American Rescue Plan (ARPA)	\$700,000.00
Enterprise Fund (Trash Service)	\$295,000.00
Debt Service	\$253,161.52
Capital Improvement	\$1,168,415.00
Restricted Funding	\$74,000.00
<b>TOTAL BUDGETED EXPENDITURES</b>	<b>\$8,334,547.00</b>

**AND BE IT FURTHER RESOLVED** that this Resolution shall further authorize the Treasurer to make the required adjustment to budget line items and update any related budget documents as prescribed by this resolution and

**AND BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage and that the mayor is hereby authorized to execute this Resolution on behalf of the Council.

PASSED this 5th day of September 2023.

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
LILLY	<u>Yea</u>
MCDONALD	<u>Yea</u>
LITTLE	<u>Yea</u>
BROWNSON	<u>Yea</u>
HINES	<u>Yea</u>
KENNEDY II	<u>Yea</u>
NOBLE	<u>Yea</u>

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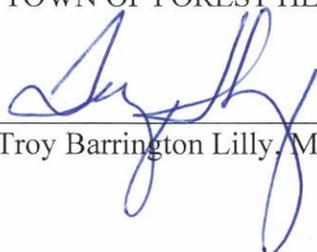
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I HEREBY CERTIFY that the above Resolution 71-23 was passed by the required ye and nay vote of the Mayor and Council of Forest Heights on the 5th day of September 2023.

ATTEST:

THE TOWN OF FOREST HEIGHTS

  
\_\_\_\_\_  
Sherletta Hawkins, Town Clerk

By:   
\_\_\_\_\_  
Troy Barrington Lilly, Mayor